

FROGS AGM 30TH APRIL 2019 – MINUTES

Present – Angela Dyer (Chair), Sarah Jepps (Vice chair), Charlotte Dix, Katie James, Nicky Hughes, Ros Newsome, Lucy Carritt, Mrs Chojnowski, Tori Lloyd, Rachel Pearson

Apologies – Nicola Cook (Treasurer), Kate Clifford (Committee member/Trustee)

Apologies – There were no minutes from last year's AGM.

Angela welcomed everyone to the meeting and thanked everyone for their hard work for last year.

The total income from April 2018 – March 2019 was £4683.70, a profit of £2786.30 (£332.84 less from the previous year). However this was because we had a smaller scale summer fair just on the playground and we did not have an Easter raffle (due to this being dedicated to the school leavers). We also did not receive as many monetary donations for the Christmas fair.

Thank you to Nicola for keeping the accounts and producing the end of year report.

Main expenditure:-

- The school cinema trip cost £2,722.50. We felt this had been a successful event and was well received by parents/carers. We felt it was important to do this again, however to look at if we could book for cheaper, possibly the Odeon Lux at Thornbury. We mentioned looking at an alternative coach company, but school has an agreement with an existing company due to all the health and safety checks.
- Purchase of the Fridge and Freezer – which has been a benefit to the school. FROGS has then used them for the ice cream sales and for the discos.
- £184 was given to the school leaver's party and for a pen for each leaver as a keepsake (at a cost of £102.95). We have been able to give a gift from this financial year of £250 to this year 6 leaver's party.

Events:-

- The discos have been successful and have made a good profit. We will continue to have 2 discos a year. The next one will be scheduled in Oct and we will book Mr Shuffles again.
- Sports day last year made a small profit selling drinks. There will be a sports day this year but no set date due to the building work. It will probably also have to be held over 2 days/sessions, as there will not be as much space on the field.
- The summer fair last year made £555. However because of the building work it might be difficult to plan, so as an alternative we could hold a sponsored event such as a dance-a-thon or bouce-a-thon – involving the whole school. We could have a prize draw which everyone would be entered and then a prize for the most money raised.

- Subject to discussions with the new head teacher we could look at holding both the Christmas fair and summer fair on a Saturday.
- The bags2school had a good response and 400kg of clothes were donated which has generated £160. We think this would be good to do twice a year.

Other events:-

- We need to ensure that when planning events they are spaced out throughout the year and they do not clash with national charity events such as Children in Need, Comic Relief, Jeans for genes, Dementia awareness, Fair-trade fortnight. Also to be mindful of the residential trips which cost a considerable amount of money.
- We will sell ice creams again – we need to ensure a rota is in place and try and see if more parents would be willing to help sell.
- Christmas jumper day – we will look into selling the ones donated in Nov.
- We will meet next week to look at planning future fundraisers.

Other issues raised:-

- There will be building work both the kitchen extension and the portakabins put in place for the next few months. The early years will be planning the outdoor space.
- There may be some money in FROGS budget to purchase some outdoor equipment.
- The school is going to be involved in the Carnival this year and there will be a float but pupils will walk.
- The school website is going to be re-vamped and FROGS will have a page. All emails/correspondence will be through Vanessa in the office.
- A noticeboard will be allocated and all members of FROGS will have photo. Charlotte will help organise this.
- We need to ensure good communication with the school and say thank you for everyone's support. For the new parents/carers in reception representative s from FROGS could be at their welcome meeting and provide a newsletter.

Roles for this new year April 2019 – March 2020:-

- Chair – Angela Dyer – proposed by Sarah Jepps, seconded by Katie James
- Vice Chair – Sarah Jepps – proposed by Angela Dyer, seconded by Lucy Carritt
- Co-secretaries – Katie James – proposed by Nicky Hughes, seconded by Sarah Jepps
- Co-secretaries – Ros Newsome – proposed by Charlotte, seconded by Tori Lloyd
- Treasurer – Nicola Cook – proposed by Sarah Jepps, seconded by Angela Dyer
- Recruitment/Promotion – Charlotte Dix proposed by Katie James, seconded by Rachel Pearson

(Treasurer's report included below)

Treasurer's Report for 5th April to 4th April 2019

We held 2 discos this year – unusually the 2nd was more profitable – first £605.19 the second in March raised £649.61.

Summer Fair raised £555.00

Ice Creams raised £206.24 in total!

Sports Day £44

Christmas Fair raised £1505.70 (including £250 donation from Manning Stainton)

In 2018 we gave £250 towards the Y6 Leavers fund but Danielle gave us £66 back as they didn't need the full amount. We also paid (direct to school) for some pens which amounted to £102.95. We've agreed to give £250 again to the 2019 leavers – but so far not agreed on anything further?

Total income generated for this period is £4683.70 with costs of £1897.40 profit = £2786.30. This is fab considering we've only really done 4 main events and spent very little!!

We gave school a lot of money last year: Cinema Trip = £2722.50 & Fridge £359.98

Balance in bank as of today 30.4.2019 £4339.97 + £250 we've allocated in cash for 2019 leavers + £29.03 in cash in floats