



Headteacher: Mrs Sarah Fuller
Co - Deputy Head: Mr Dale Lockwood
Co - Deputy Head: Mrs Emily Hair
Greenside Primary School
Chapelton
Pudsey
Leeds
LS28 8NZ
Tel: 0113 257 4509
Email: admin.info@greenside-sch.org
Website: <http://www.greenside-sch.org>

Thursday 25th June 2026

Dear Parents and Carers,

You may already be aware that school budgets across the country are under significant pressure. Like many schools, Greenside is currently operating with a deficit budget. As part of our responsibility to the Local Authority, we must produce a Deficit Action Plan (DAP) outlining how we will reduce and remove this deficit over time.

This has meant making some very difficult decisions about how we organise our staffing and resources for the year ahead. These decisions have not been taken lightly, and our priority throughout has been to ensure that we continue to meet the needs of our children as effectively as possible within the financial constraints we are facing.

Over the last two years, we have been extremely fortunate to receive additional funding that enabled us to employ a SEND Specialist Teacher. However, due to changes in how SEND funding is now allocated to schools, this extra support will no longer be available to us. As a result, we are unable to continue employing a SEND Specialist Teacher, therefore Mr McLachlan will sadly be leaving Greenside on 17th July. This has been an incredibly difficult decision, and certainly not one we would have chosen if circumstances were different. He has made a significant impact on our SEND provision, and he will be greatly missed by staff, children and families. We know you will join us in thanking him for his dedication and in wishing him the very best for the future.



Although we will no longer have a SEND Specialist Teacher, we remain committed to meeting the needs of all our children. Our SENDCo, Mrs Hardy, will be based in the Unit, and we will be reviewing timetables and provision carefully to ensure we continue to use our resources effectively. This will of course all be led and supported by Mrs Hair our DHT and SEND strategic leader.

In addition, our Assistant Headteacher Mr Phillips, will be teaching in Year 1 on Mondays and Tuesdays next year along with Mrs Percival on a Wednesday to Friday.

We will also be saying goodbye to one of our Year 2 Teaching Assistants, Mrs Randall, who has made the decision to leave in order to spend more time with her young family. We are very grateful for everything she has contributed to Greenside and wish her every happiness.



With our Co Deputy Headteacher Mr Lockwood, SEND Specialist Teacher Mr McLachlan, and our Teaching Assistant Mrs Randall leaving, we recognise that this will reduce our capacity. Over the coming weeks, the Senior Management Team will be reviewing roles, responsibilities and structures to ensure that the essential operational and strategic work of the school continues effectively.

Finally, you should now have received your child's transition letter, which confirms their new class and the staff they will be working with next year. Please find the updated staffing structure attached for your information, and to help you continue supporting your child with their transition.

Thank you for your continued support and understanding during this period as we navigate these changes. Our priority remains the wellbeing, progress and success of all our children, and we will continue to keep you informed as plans develop.

Yours faithfully,
Mrs Fuller



26-27 Staffing Structure

Senior Management Team		
		
Mrs Fuller Headteacher	Mrs Hair Deputy Head Teacher SEND Strategic Leader	Mr Phillips Assistant Head Teacher Year 1 Teacher

Upper Key Stage 2										
Tenacious Toucans – Year 5				Dazzling Dolphins – Year 5/6				Creative Caimans – Year 6		
										
Mr McKinney Y5 Teacher	Miss Brooks Y5 TA	Mr Bramley Y5 TA	Miss Kohli Y5 TA	Miss Morris Y5/6 Teacher	Miss McCullen Y5/6 TA	Miss Roberts Y5/6 TA	Mrs Branton Y5/6 TA	Miss Winkley Y6 Teacher	Miss Patterson Y6 TA	Mrs Crossland Y6 TA

Lower Key Stage 2							
Confident Chameleons – Year 3			Adventurous Anacondas – Year 3/4			Persevering Pumas – Year 4	
							
Miss Jones Y3 Teacher	Mrs Ridsdale Y3 TA	Miss Ward Y3 TA	Mrs Davis Y3/4 Teacher	Mrs Pathak Y3/4 TA	Mrs Haigh Y3/4 TA	Mrs Ali Y4 Teacher	Miss Hardaker Y4 TA

Key Stage 1								
Enthusiastic Elephants – Year 1						Positive Penguins – Year 2		
								
Mr Phillips Y1 Teacher	Mrs Percival Y1 Teacher	Mrs Waite Y1 TA	Miss Gilbert Y1 TA	Miss Carritt Y1 TA	Miss Roche Y1 TA	Mr Khan Y2 Teacher	Miss Nicholas Y2 TA	Miss Henson Y2 TA

Early Years		
Friendly Foxes		
		
Miss Byrne Early Years Teacher	Mrs Hussain Early Years Teaching Assistant	Miss Lightowler Early Years Teaching Assistant

SEND Team	
	
Mrs Hair SEND Strategic Leader	Mrs Hardy SENDCo

PPA Team							
							
Mrs Patel HLTA	Mrs Hair Deputy Headteacher	Mr Phillips Assistant Headteacher	Miss Brooks Cover Supervisor	Miss Nicholas Cover Supervisor	Miss Hardaker Cover Supervisor	Miss Roberts Cover Supervisor	Mr Bramley Cover Supervisor

Admin Team			Pastoral	Premises
				
Mrs Pollitt School Business Manager	Mrs Scott Office Administrator	Mrs Knowles Office Administrator	Mrs Middleton Family Liaison Officer	Mr Ward Premises Assistant

Play Leaders							
							
Miss Saieva Lead Play Leader	Mrs Escreet Play Leader	Miss Hemsworth Play Leader	Miss Roche Play Leader	Ms Simohamed Play Leader	Mrs Liu Play Leader	Ms Umana Play Leader	Mrs Rawson Play Leader